

Chapter Delegate

The APWA National Council of Chapters is comprised of Delegates from each Chapter. The Arizona Chapter has one Delegate. The Delegate is the Chapter's representative to the APWA Council of Chapters. The Delegate shall be appointed by the Chapter Board of Directors to serve a three-year term, with a maximum two term limit. The Chapter Delegate shall:

- Represent the Arizona Chapter to the Council of Chapters, attending regional and annual meetings of the Council of Chapters, bringing Chapter concerns to their attention, and informing the Chapter of Council of Chapters' activities.
- Act as a liaison between Chapters, their Regional Directors and the APWA Board of Directors in its implementation of the Association's strategic plan; between all Chapters of the Association; between Chapters and their branches; and between Chapters and the APWA volunteer structure.
- Serve as an information source and point of Chapter contact at local, regional, and national levels while identifying dedicated and committed members for promotion and active participation within the Association.
- Prepare and submit to APWA and the Arizona Chapter Board of Directors such reports as may be requested.
- Attend and participate as a member of the Arizona Chapter Board of Directors with voting privileges.
- Have an active interest in local, regional and national public works affairs.

The Chapter Delegate shall be appointed by the Board of Directors based on a board-approved selection criteria and process. This includes a recruitment process and criteria definition to select the Chapter Delegate best suited for the needs of the Chapter as well as the Chapter Alternate Delegate.

Chapter Alternate Delegate

The Arizona Chapter Alternate Delegate shall be appointed by the Board of Directors to serve for a two-year term and:

- Shall be selected for the position using the same criteria and process as the Chapter Delegate.

- Shall attend or phone in to the monthly Board of Directors meeting so to stay abreast of chapter activity.
- Shall fulfill the Delegate's responsibilities acting for and on behalf of the Chapter Delegate in the event of the Chapter Delegate's absence or inability to perform the duties of this position.
- Shall have the same responsibility and authority as the Chapter Delegate at any regional and annual meeting attended in the absence of the Chapter Delegate and be funded in the same manner as the Chapter Delegate at the Board of Director's discretion.
- May attend regional and annual meetings as a non-voting observer together with the Chapter Delegate. The Board of Directors may elect to approve funding for the Chapter Alternate Delegate to various District/National Events; otherwise, the Chapter Alternate Delegate will need to provide their own funding to attend the District/National Event(s).

Since there is a potential for the Delegate to serve two-three-year terms, it is the intent to appoint three separate individuals to fill the role of Alternate Delegate matching the Delegate's term. This will provide three individuals the opportunity to gain an understanding of the Delegate role and be better prepared when the Chapter Delegate position is open.

In the event that the Alternate Delegate is not able to fulfill these requirements on a permanent basis or has agreed to fulfill a vacated Delegate position, the Nominating Committee would conduct a search for a new Alternate Delegate.